



## Guest Policies

1. **Personal Property:** You are responsible for the protection of your property. The camp is not responsible for damage, injury, or loss by accident, theft, fire, flood, or storm.
2. **Supervision/Orientation:** Parents and/or group leaders assume responsibility and must have visual supervision of their youth at all times including any specialized recreational activities not led by Lutherhill staff. Guests will additionally go through any required orientation by Lutherhill staff as needed on their arrival. We recommend the following supervision ratios:
 

Camper Age	Staff	Campers
4-5	1	5
6-8	1	6
9-14	1	8
15-18	1	10
3. **Getting Around the Camp / La Grange**  
Hiking and extra site maps are available upon request. A list of local dining, shopping, and worship facilities is available upon request.
4. **Quiet Hours:** Quiet hours on site are 11 pm to 7 am.
5. **Trash & Recycling:** Please dispose of all trash at the dumpster (next to the F. E. Eilers Dining Hall & at the RV Loop). Lutherhill does recycle. Look for the “Can Can” at locations around camp.
6. **Parking & Vehicle Etiquette:** Please keep the roads clear and park your vehicles close to your housing. Please do not drive or park on grass areas near your housing. Camp speed limit is 12 mph, slower if conditions arise. Request that no one is allowed to ride in open pick-up beds.
7. **Smoking:** Lutherhill is a non-smoking facility. If you smoke indoors you will be assessed a cleaning fee of \$200. There are designated smoking spaces outside, confirm with a Lutherhill Program Staff member.
8. **Fires / Fireworks:** Fires are only allowed in a fire ring. A 5-gal. bucket filled with water and a shovel must be present when fire is lit. No personal fireworks are permitted at any time.
9. **Pets:** Pets are not allowed onsite without approval prior to arrival. Pets should be kept under control and visual supervision at all times. Clean up after your pets. No pets are allowed in any camp buildings. If you have pets indoors you will be assessed a cleaning fee of \$200.
10. **Alcohol:** Guests of legal drinking age (21) may include alcoholic beverages in their events, provided the alcohol is used in moderation and consumed in the retreat facilities assigned to the group. It is not allowed to be visible to other groups on site. Groups are advised to have a designated driver in case of emergency when it may be necessary to drive, including on-property.
11. **Firearms & Weapons:** Firearms, weapons, and ammunition may NOT be used at this camp.
12. **Drugs:** Lutherhill does not permit any illegal drugs to be used on site.
13. **Dangerous Materials:** Dangerous Materials such as power tools, chemicals, knives, personal sports equipment, and other items that may be dangerous if unattended must be used appropriately and stored out of reach of children. These are used at the owner’s risk, and when necessary, at the guidance, direction, and approval of Lutherhill Staff.
14. **Health Care:** Guests are responsible to provide their own first aid, emergency care, and emergency transport. Lutherhill staff on-call will be able to provide emergency transport if guests are not able to immediately do so. Lutherhill has a small amount of first aid equipment for non-emergency situations, should it be needed.
15. **Directions to nearest Hospital:** St. Mark’s Medical Center Address: One St. Mark’s Place, LaGrange TX 78945. From the camp entrance, turn left on FM 2145. At HWY 77 (about 5 miles) turn left. The hospital is approx.. ½ mile down on your left. Non-Emergency Number: **979-242-2200**.

**16. Care of Facilities**

These facilities have been built and are maintained by donated dollars and in many cases volunteer labor. Please respect the property. Do not write on walls, furniture, or other surfaces. Do not move furniture / equipment without permission. Some facilities on site are private residences or rented by other groups. Please do not enter them unless invited.

**17. In Case of Storm or Severe Weather**

In the case of Severe weather there will be continuous air horn blasts from the office and dining hall. When you hear this, report to the Chapel basement. If possible, open windows part way before leaving the building you are in. If you cannot reach the Chapel basement, stay where you are, move away from windows, and take cover under a bed, table, or inside room. Cover your head with a pillow, blanket or mattress. If caught outside, lie flat on the ground in the lowest place available. Cover your head. Beware of flooding. The bell will ring for another full minute after the storm has passed. Report to the Chapel for a head count and damage and injury assessment.

**18. In Case of Fire**

Leave the building at once. Gather in the Chapel basement so that everyone can be counted. Buildings without two entrances have one window clearly marked "Emergency Exit." Use a broom, mop, suitcase, or other object to break the window if you cannot open it. Then exit if the fire blocks the main door. If you spot a fire, call 911 then begin ringing the bell for one full minute to alert others. Do not allow anyone to enter the building until the Fire Department gives permission.

**19. In Case of A Missing Person**

Check with other guests to confirm the person is truly missing. Check inside the cabin and most recent place person was seen. Notify a staff person who will organize a search party and if necessary call for help.

**20. Miscellaneous Safety Concerns**

- Travel in teams at all times when exploring away from the main area of camp.
- Wearing closed toed shoes is your best protection against harm to your feet.
- Do not throw or allow others to throw rocks.
- Trails are slippery when wet. Use caution walking around in wet weather.
- Limit all running to organized games in open fields. Check areas for holes before playing a field game. Animals frequently burrow in the fields, creating holes and soft areas.
- Most activities including but not limited to Ropes Course, Pool, and Pond, may only be used when a licensed staff person is present. Make arrangements ahead of time to use.
- We have poison oak, poison ivy, cactus, snakes, scorpions, armadillos, possums, skunks, and many other natural wildlife here. Leave these alone and they'll leave you alone. If you see a potential danger, contact a Lutherhill staff member.

**21. Contact Lutherhill Staff:** A Lutherhill Staff member will be on call during every groups stay. The hospitality phone number to contact is: **979-966-7032**.

\_\_\_\_\_  
Group Contact Person

\_\_\_\_\_  
Date

\_\_\_\_\_  
Lutherhill Staff Member

\_\_\_\_\_  
Date

Lutherhill Ministries

Physical Address: 3782 Luther Hill Road La Grange, TX 78945

Mailing Address: PO Box 99 LaGrange, TX 78945

Office Phone Number: 979.249.3232

Fax Number: 979-249-4032

Office Email: [office@lutherhill.org](mailto:office@lutherhill.org)

**On-Site Staff Hospitality Phone: 979-966-7032**